Hot keys for the MAC

You can view and edit keyboard shortcuts in your Accessibility settings.

Sign in to the Zoom desktop client.

Click your profile picture then click Settings.

Settings Option under Profile Picture

Click Keyboard Shortcuts.

The keyboard shortcuts will appear.

Editing shortcuts

You can edit a shortcut by clicking on the shortcut and then pressing the shortcut key that you would like to use.

Some of the shortcuts can be used as global shortcuts, meaning they will work even when Zoom is not in focus. To enable a shortcut globally, check the option next to the shortcut.

Available shortcuts

General

Command(⌘)+W: Close the current window

Command(⌘)+L: Switch to portrait or landscape View, depending on current view

Ctrl+T: Switch from one tab to the next

Meeting

Command(⌘)+J: Join meeting

Command(⌘)+Control+V: Start meeting

Command(⌘)+J: Schedule meeting

Command(⌘)+Control+S: Screen share using direct share

Command(⌘)+Shift+A: Mute/unmute audio

Command(⌘)+Control+M: Mute audio for everyone except the host (only available to the host)

Command(⌘)+Control+U: Unmute audio for everyone except host (only available to the host)

Space: Push to talk

Command(⌘)+Shift+V: Start/stop video

Command(⌘)+Shift+N: Switch camera

Command(⌘)+Shift+S: Start/stop screen share

Command(⌘)+Shift+T: Pause or resume screen share

Command(⌘)+Shift+R: Start local recording

Command(⌘)+Shift+C: Start cloud recording

Command(⌘)+Shift+P: Pause or resume recording

Command(⌘)+Shift+W: Switch to active speaker view or gallery view, depending on current view

Ctrl+P: View previous 25 participants in gallery view

Ctrl+N: View next 25 participants in gallery view

Command(⌘)+U: Display/hide participants panel

Command(⌘)+Shift+H: Show/hide in-meeting chat panel

Command(⌘)+I: Open invite window

Option+Y: Raise hand/lower hand

Ctrl+Shift+R: Gain remote control

Ctrl+Shift+G: Stop remote control

Command(⌘)+Shift+F: Enter or exit full screen

Command(⌘)+Shift+M: Switch to minimal window

Ctrl+Option+Command+H: Show/hide meeting controls

Ctrl+Shift+R: Gain remote control

Ctrl+Shift+G: Stop remote control

Ctrl+\: Toggle the Always Show meeting controls option in General settings

Command(⌘)+W: Prompt to End or Leave Meeting

Chat

Command(⌘)+K: Jump to chat with someone

Command(⌘)+T: Screenshot

Note: There are also additional shortcuts for editing chat messages.